

# Nash Community College

## Continuing Education – Non–Credit Courses

### Summer Schedule

May 16 - August 14, 2024

Pre-registration required for all classes

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#### Contact Information

Automotive/Transportation	252-451-8216
Career Readiness Certification (CRC)	252-451-8215
College and Career Readiness	252-451-8305
Computer Training	252-451-8216
Customized Industry Training	252-451-8379
Ed2Go Online Courses	252-451-8216
Emergency Medical Services	252-451-8355
ESL–English as a Second Language	252-451-8229
Fire Services	252-451-8312 or 252-451-8480
Foreign Language	252-451-8216
Health Services	252-451-8355
Human Resources Development	252-451-8349
Law Enforcement Training	252-451-8450
Nurse Aide/Nursing Assistant (CNA)	252-451-8378
Personal Enrichment	252-451-8216
Professional Training	252-451-8349
Small Business Center	252-451-8233
Teacher Education	252-451-8216
Trades/Construction	252-451-8216

#### Register Now!

**Mail or Fax:** Download the Continuing Education registration form at [www.nashcc.edu/conedreg](http://www.nashcc.edu/conedreg) (Important Documents tab) and mail with fee to NCC Continuing Education, PO Box 7488, Rocky Mount, NC 27804 or fax form to (252)451-8451.

**Online Registration:** Students may register for a “select” group of Continuing Education classes via Instant Enrollment at [www.nashcc.edu](http://www.nashcc.edu), select Continuing Education, Search Courses (orange tab). Type the course title in the “Search for Sections” box at the top right. Click Select, click add section, click next at the top right. Complete the Person Identification information and pay screens. Credit card payment is required.

**In-Person:** Visit the Continuing Education Department located on the 2nd Floor of the William S. Carver Continuing Education and Public Services Building, Administrative office, room 8232.

#### Office Hours are:

**Monday - Thursday:** 8:00 AM - 5:00 PM  
**Friday:** 8:00 AM - 1:00 PM

#### Employment Opportunities

If you have suggestions for a new class, have a special skill and/or are interested in teaching, please download and complete the Class Proposal Form available at [www.nashcc.edu/conedreg](http://www.nashcc.edu/conedreg).

#### Seeking Instructors

- Craft/Hobby
- Drawing
- Painting
- Basic Plumbing
- Building Inspector Level I
- Electrical Wiring
- Motorcycle Safety
- Soft-Skill Training
- Basic Computer

#### Financial Assistance

Continuing Education Scholarships are available for select classes. For more information, visit [www.nashcc.edu/scholarships](http://www.nashcc.edu/scholarships) or call 252-451-8234.

**NASH COMMUNITY COLLEGE CONTINUING EDUCATION  
2024 SUMMER CAMPS**

**Registration deadline is three (3) business days prior to start date**

**[View 2024 Summer Camps](#)**

**Ways to Register: [Online](#), [By Mail](#), [In Person](#)**

**Online Registration Instructions**

**To finalize registration, complete these [REQUIRED FORMS](#)**

<b>Camp #</b>	<b>Dates-Days-Time</b>	<b>Camp Title - Description - Instructor</b>	<b>Fee</b>	<b>Location</b>
68622	June 3-6 Monday-Thursday 9:00am-3:30pm Max Students: 15	<b>STEM CAREER EXPLORATION   Ages 11-14</b> During this camp, students will participate in hands-on activities related to microbiology, genetics, zoology, wildlife biology, and engineering. Students will use microscopes to view cells, dissect animals to learn about anatomy and physiology, learn how ecologists study various populations and be an engineer and programmer while coding Lego robots to perform certain tasks. Instructor: Reggie Cobb	\$110  Students bring bag lunch each day	S&T Bldg. Rm. 7104 2nd Floor
68623	June 10-13 Monday-Thursday 2:00pm-4:00pm Max Students: 10	<b>APPRENTICE CHEF SUMMER CAMP   Ages 8-11</b> This summer camp is designed with the elementary schooled in mind. Students will learn the basics of cooking including measuring, reading recipes, and working in a group setting. Each day we will cover something new. Please be aware that the summer camp takes place in the culinary kitchen where many common allergens are being used. If there are food allergies please make the instructor aware before camp so that any substitutions can be made. Instructor: Chef Frank Bookhardt	\$75	B&I Center Culinary Kitchen Rm 1163
68624	June 10-13 Monday-Thursday 9:00am-12:00pm Max Students: 15	<b>ART CAMP   Ages 8-11</b> In this camp, student creativity will abound through an ample variety of art mediums to include drawing, acrylic painting, collage, papercraft, and more! Supplies not included. Supplies list available in the Continuing Education Department. Appx. supplies cost \$40. Instructor: Shelly Maloney	\$75	Con Ed Bldg. Rm 8261 2nd Floor
68625	June 10-13 Monday-Thursday 1:00pm-4:00pm Max Students: 15	<b>ART CAMP   Ages 11-14</b> In this camp, student creativity will abound through an ample variety of art mediums to include drawing, acrylic painting, collage, papercraft, and more! Supplies not included. Supplies list available in the Continuing Education Department. Appx. supplies cost \$40. Instructor: Shelly Maloney	\$75	Con Ed Bldg. Rm 8261 2nd Floor
68626	June 10-13 Monday-Thursday 9:00am-12:00pm Max Students: 15	<b>ROBLOX® CODERS  Ages 8-11</b> Calling all future coders, programmers, & designers! Learn the basics of coding languages like HTML, JavaScript, and CSS through a series of web projects and design challenges each day and be on your way to becoming the next tech star! Whether you want to be a Silicon Valley CEO or the high school student who just made \$1 million dollars for programming in her bedroom, this course has the essentials you need to begin your journey. Returning students can create more advanced projects that build on previous years. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm. 8244 2nd Floor
68627	June 10-13 Monday-Thursday 1:00pm-4:00pm Max Students: 15	<b>ROBLOX® CODERS  Ages 11-14</b> Calling all future coders, programmers, & designers! Learn the basics of coding languages like HTML, JavaScript, and CSS through a series of web projects and design challenges each day and be on your way to becoming the next tech star! Whether you want to be a Silicon Valley CEO or the high school student who just made \$1 million dollars for programming in her bedroom, this course has the essentials you need to begin your journey. Returning students can create more advanced projects that build on previous years. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor
68628	June 10-13 Monday-Thursday 9:00am-3:30pm Max Students: 15	<b>STEMing IN THE WORLD AROUND US!   Ages 8-11</b> This STEM camp will focus on introducing students to science, technology, engineering, and mathematics in the everyday world. Students will learn about wildlife biology, engineering, computer programing, and nutrition. Students will participate in many hands-on activities including animal dissections, Lego Robotics, a nature walk, and fishing. Instructor: Reggie Cobb	\$110  Students bring a bag lunch each day	S&T Bldg. Rm. 7104 2nd Floor

68629	June 10-13 Monday-Thursday 9:00am-3:00pm Max.Students: 20	<b>NEW! BIZ INNOVATORS CAMP   Ages 11-14</b> This camp focuses on entrepreneurial skills through hands-on activities. Participants explore ideation, branding, and finances, gaining practical knowledge and confidence as innovators. This camp fosters entrepreneurial mindset, creativity, and friendship.	\$90  Students bring a bag lunch each day	Con Ed Bldg. Rm 8246 2 <sup>nd</sup> Floor
68630	June 17-20 Monday-Thursday 2:00pm-5:00pm Max.Students: 10	<b>LEGO® ROBOTICS STEM CAMP   Ages 8-11</b> Students with little or no experience with robotics or programming will learn how to build and program Lego® Mindstorm robots. This class introduces basic programming concepts while students work in teams to complete a variety of challenges using different motors and sensors. Instructor: Reggie Cobb	\$75	S&T Bldg. Rm. 7104 2nd Floor
68631	June 17-20 Monday-Thursday 2:00pm-5:00pm Max Students: 10	<b>SOUS CHEF SUMMER CAMP: Ages 11-14</b> This summer camp is designed with the middle schooled in mind. Students will learn new recipes from different cultures, a new culture each day. Please be aware that the summer camp takes place in the culinary Kitchen where many common allergens are being used. If there are food allergies please make the instructor aware before camp so that any substitutions can be made. Instructor Chef Frank Bookhardt	\$75	B&I Center Culinary Kitchen Rm 1163
68632	June 17-20 Monday-Thursday 9:00am-12:00pm Max Students: 15	<b>YOUTUBE® CONTENT CREATORS   Ages 8-11</b> Find your voice and leave your mark on the world! Whether you are six or sixteen, it's time to start a career as the next YouTube star. Explore the variety of content and personalities that exist on YouTube and how to find your own niche. Learn the Dos and Don'ts of the platform and how to practice good digital citizenship. Develop your on-camera presence, your own channel branding, and professional editing skills. Take home a plan for launching your own channel with the content created in class! Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor
68633	June 17-20 Monday-Thursday 1:00pm-4:00pm Max Students: 15	<b>YOUTUBE® CONTENT CREATORS   Ages 11-14</b> Find your voice and leave your mark on the world! Whether you are six or sixteen, it's time to start a career as the next YouTube star. Explore the variety of content and personalities that exist on YouTube and how to find your own niche. Learn the Dos and Don'ts of the platform and how to practice good digital citizenship. Develop your on-camera presence, your own channel branding, and professional editing skills. Take home a plan for launching your own channel with the content created in class! Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor
68634	June 24-27 Monday-Thursday 2:00pm-4:00pm Max Students: 10	<b>APPRENTICE CHEF SUMMER CAMP   Ages 8-11</b> This summer camp is designed with the elementary schooled in mind. Students will learn the basics of cooking including measuring, reading recipes, and working in a group setting. Each day we will cover something new. Please be aware that the summer camp takes place in the culinary kitchen where many common allergens are being used. If there are food allergies please make the instructor aware before camp so that any substitutions can be made. Instructor: Chef Frank Bookhardt	\$75	B&I Center Culinary Kitchen Rm 1163
68636	June 24-27 Monday-Thursday 9:00am-3:30pm Max Students: 15	<b>GIRLS ENVIRONMENTAL STEM CAMP   Ages 8-11</b> Students will participate in fun indoor and outdoor activities and experiments to include NCC's ecosystem with a pond, stream, and nature trail. Students will learn about STEAM (Science, Technology, Engineering, Art, & Math) concepts as they're inspired to develop interests in science and the natural world. Students need to bring a journal notebook and colored pencils, dress comfortably for outdoors; wear tennis shoes and socks and bring a water bottle. Instructor: Ailsa White	\$110  Students bring a bag lunch each day.	S&T Bldg. Rm 7210 2nd floor

68639	June 24-27 Monday-Thursday 9:00am-3:30pm Max Students: 15	<b>LEGO® ROBOTICS STEM CAMP   Ages 11-14</b> Students with little or no experience with robotics or programming will learn how to build and program Lego® Mindstorm robots. This class introduces basic programming concepts while students work in teams to complete a variety of challenges using different motors and sensors. Instructor: Reggie Cobb	\$110  Students bring a bag lunch each day.	S&T Bldg. Rm. 7104 2nd Floor
68642	June 24-27 Monday-Thursday 9:00am-12:00pm Max Students: 15	<b>NEW! MINECRAFT MODDERS   Ages 8-11</b> Customize your own Minecraft world and mod the classic game in this one-of-a-kind class. Learn scripting and logic statements as you create your first mods. Students will create a wide variety of new elements, gameplay mechanics, and world-generating mods to change the way you play Minecraft. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor
68643	June 24-27 Monday-Thursday 1:00pm-4:00pm Max Students: 15	<b>NEW! MINECRAFT MODDERS   Ages 11-14</b> Customize your own Minecraft world and mod the classic game in this one-of-a-kind class. Learn scripting and logic statements as you create your first mods. Students will create a wide variety of new elements, gameplay mechanics, and world-generating mods to change the way you play Minecraft. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor
68644	July 8-11 Monday-Thursday 9:00am-3:30pm Max Students: 15	<b>LEGO SIMPLE MACHINES AND MOTORIZED MECHANISMS   Ages 8-11</b> Students will build and explore machines and mechanisms, investigate motorized machines, calibrate and capture wind, and study gearing mechanisms. Each day through observation, reasoning, prediction, and critical thinking, students will review physical science concepts such as balanced and unbalanced forces and friction; measure distance, time, speed, and weight; and much more. Instructor: Reggie Cobb	\$110	S&T Bldg. Rm. 7104 2nd Floor
68645	July 8-11 Monday-Thursday 9:00am-12:00pm Max Students: 15	<b>NEW! MAKE YOUR FIRST 3D VIDEO GAME   Ages 8-11</b> In this class, you will go well beyond the limitations of the traditional 2D game design classes and create an immersive 3D world. Students will learn the physics behind 3D games, explore beginner event scripting, level design, controlling the flow of gameplay, and storytelling. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor
68646	July 8-11 Monday-Thursday 1:00pm-4:00pm Max.Students: 15	<b>NEW! MAKE YOUR FIRST 3D VIDEO GAME  Ages 11-14</b> In this class, you will go well beyond the limitations of the traditional 2D game design classes and create an immersive 3D world. Students will learn the physics behind 3D games, explore beginner event scripting, level design, controlling the flow of gameplay, and storytelling. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8253 2 <sup>nd</sup> Floor
68647	July 8-11 Monday-Thursday 2:00pm-5:00pm Max Students: 10	<b>SOUS CHEF SUMMER CAMP   Ages 11-14</b> This summer camp is designed with the middle schooled in mind. Students will learn new recipes from different cultures, a new culture each day. Please be aware that the summer camp takes place in the culinary Kitchen where many common allergens are being used. If there are food allergies please make the instructor aware before camp so that any substitutions can be made. Instructor Chef Frank Bookhardt	\$75	B&I Center Culinary Kitchen Rm 1163

68648	July 8-11 Monday-Thursday 9:00am-3:30pm Max Students: 12	<b>TEEN BEAUTY &amp; FASHION CAMP   Ages 11-14</b> How is "beauty" defined, and by who? What does "fashion" mean? Students who participate in this camp will learn the answers to these questions and more! Topics include discovering your own unique beauty, skin care, make-up application, hair styles, manicures, and pedicures. Current fashion trends and simple designs will also be introduced. On July 11 at 2:00 p.m., students will combine what they've learned into a beauty and fashion makeover and runway show! Supplies included. Instructor: Phyllis Hawkins	\$110  Students bring a bag lunch each day.	Cosmetology Building Rm 116
68651	July 15-18 Monday-Thursday 9:00am-12:00pm Max Students: 15	<b>NEW! A.I. ADVENTURES-INTRO TO MACHINE LEARNING CAMP   Ages 8-11</b> Explore the world of artificial intelligence to design fully interactive games and experiences using cutting-edge technology. This program combines artificial intelligence with coding to create an unforgettable learning adventure. Students will construct machine learning models that use image and text recognition within block-based coding software to build a portfolio of projects. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor
68652	July 15-18 Monday-Thursday 1:00pm-4:00pm Max Students: 15	<b>NEW! A.I. ADVENTURES-INTRO TO MACHINE LEARNING CAMP   Ages 11-14</b> Explore the world of artificial intelligence to design fully interactive games and experiences using cutting-edge technology. This program combines artificial intelligence with coding to create an unforgettable learning adventure. Students will construct machine learning models that use image and text recognition within block-based coding software to build a portfolio of projects. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor
68653	July 15-18 Monday-Thursday 2:00pm-4:00pm Max.Students: 10	<b>APPRENTICE CHEF SUMMER CAMP   Ages 8-11</b> This summer camp is designed with the elementary schooled in mind. Students will learn the basics of cooking including measuring, reading recipes, and working in a group setting. Each day we will cover something new. Please be aware that the summer camp takes place in the culinary kitchen where many common allergens are being used. If there are food allergies please make the instructor aware before camp so that any substitutions can be made. Instructor: Chef Frank Bookhardt	\$75	B&I Center Culinary Kitchen Rm 1163
68654	July 15-18 Monday-Thursday 9:00am-3:00pm Max Students: 20	<b>BIZ INNOVATORS CAMP   Ages 11-14</b> This camp focuses on entrepreneurial skills through hands-on activities. Participants explore ideation, branding, and finances, gaining practical knowledge and confidence as innovators. This camp fosters entrepreneurial mindset, creativity, and friendship.	\$90	Con Ed Bldg. Rm 8255 2nd Floor
68655	July 22-25 Monday-Thursday 9:00am-3:30pm Max Students: 15	<b>ENVIRONMENTAL MINECRAFT CAMP   Ages 8-11</b> The basic functions of Minecraft will be examined. Students will learn about the various biomes and how they relate to real-world biomes. They will also learn how to survive in different biomes. At the end of the camp, students will participate in a Minecraft competition. Instructor: Reggie Cobb	\$110  Students bring a bag lunch each day.	S&T Bldg. Rm. 7104 2nd Floor 1st Floor
68656	July 22-25 Monday-Thursday 9:00am-12:00pm Max Students: 10	<b>PYTHON PROGRAMMERS CAMP   Ages 8-11</b> Want to learn the world's fastest-growing programming language favored by Google, NASA, YouTube, and the CIA? Learn how to code with Python to create engaging apps and games. Each lesson takes you step-by-step on a programming path that will let you challenge friends with fun content you create from start to finish! Returning students can create more advanced projects that build on previous years. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor

68657	July 22-25 Monday-Thursday 1:00pm-4:00pm Max Students: 10	<b>PYTHON PROGRAMMERS CAMP   Ages 11-14</b> Want to learn the world's fastest-growing programming language favored by Google, NASA, YouTube, and the CIA? Learn how to code with Python to create engaging apps and games. Each lesson takes you step-by-step on a programming path that will let you challenge friends with fun content you create from start to finish! Returning students can create more advanced projects that build on previous years. Instructor: Tyerice Armwood	\$140	Con Ed Bldg. Rm 8244 2nd Floor
68658	July 22-25 Monday-Thursday 2:00pm-5:00pm Max Students: 10	<b>SOUS CHEF SUMMER CAMP   Ages 11-14</b> This summer camp is designed with the middle schooled in mind. Students will learn new recipes from different cultures, a new culture each day. Please be aware that the summer camp takes place in the culinary Kitchen where many common allergens are being used. If there are food allergies please make the instructor aware before camp so that any substitutions can be made. Instructor Chef Frank Bookhardt	\$75	B&I Center Culinary Kitchen Rm 1163
68659	July 29-August 1 Monday-Thursday 9:00am-3:30pm Max Students: 13	<b>CINEMATOGRAPHY/FILMMAKING   Ages 11-14</b> Students learn the art of moviemaking by doing. They take the roles of scriptwriters, camera operators, lighting crew, set crew, film editors, and more. In the process, they learn career paths by experience, learn team building, and collaboration to mention just a few of the soft skill-sets our students get to practice.	\$200  Students bring a bag lunch each day.	Con Ed Bldg. Rm 8261 2nd Floor
68660	July 29-August 1 Monday-Thursday 9:00am-3:30pm Max Students: 15	<b>ENVIRONMENTAL MINECRAFT ADDITIONAL BIOMES  Ages 11-14</b> Building upon the basics, students will explore additional biomes within Minecraft and learn how they are related to the real-world biomes. They will also learn the basic functions of Redstone and how it can be used to create special objects. At the end of the week students will participate in an Ultimate Creations activity to showcase what they have learned all week. Instructor: Reggie Cobb	\$110  Students bring a bag lunch each day.	S&T Bldg. Rm. 7104 2nd Floor 1st Floor

# **AUTO/TRANSPORTATION CLASSES**

## **\*\*IN-PERSON REGISTRATION ONLY\*\***

**In-person pre-registration**, driver's license and referral are required for Alive at 25 and DDC-4 Defensive Driving.

### **Alive At 25 | \$75 | Saturday | 8:30 AM - 12:30 PM | Continuing Education Building, 8153**

This defensive driving course for students 16 - 24 years old provides unique classroom training on the potential dangers while driving.

68731 6/1  
68732 8/3

### **DDC-4-Defensive Driving | \$60 | 8:00 AM - 12:00 PM Continuing Education Building | Room 8261**

This course is designed for individuals 25 years of age and older. This course will go over the risks and hazards of the road along with teaching you how to be a more defensive driver.

67356 6/20

### **CDL Truck Driver Training | \$4106.25 Monday - Friday | 7:00 AM - 3:30 PM | Continuing Education Building | Room 8168**

The Sage CDL training program at NCC provides 158 hours of training including classroom, lab, and one-on-one behind-the-wheel driving instruction.

67147/67148 5/6 - 5/24  
68487/68489 6/3 - 6/21  
68490/68491 7/8 - 7/26  
68492/68493 8/5 - 8/23

For more information call **252-451-8357**, **252-451-8363**, or email **akcessionnie858@nashcc.edu**.

**In-person pre-registration**, driver's license required for Escort Vehicle Operator and permit required for Escort Vehicle Operator - Recertification.

### **Escort Vehicle Operator - Initial | \$90 | Thursday - Friday Continuing Education Building, 8261**

This course includes Defense Driving and Initial Escort Vehicle Operator training needed to satisfy the requirements set by the North Carolina Department of Transportation (NCDOT) to certify oversized-overweight load vehicles, escort drivers. Students must be 21 years

old to become certified with the State of North Carolina as an escort driver.

67225 6/20 - 6/21 TH 8 AM - 12 PM  
F 8 AM - 5 PM

### **Escort Vehicle Operator – Recertification | \$75 | Friday | 8:00 AM - 12:00 PM | Continuing Education Building, 8261**

This course is to satisfy the recertification requirements set by the North Carolina Dept. of Transportation (NCDOT) to recertify oversized–overweight load vehicle escort drivers.

67247 6/14

### **Freight Broker - Agent Training | \$1,895 | Online**

In this 180-hour course, students will gain the skills needed to run a domestic freight brokerage or agency. Topics include transportation law, contracts, insurance, setting up, and running a freight brokerage business.

Open Entry Self-Paced 6 Month Program

For more information, email [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

## **\*\*IN-PERSON REGISTRATION ONLY\*\***

### **Motorcycle Safety Training- Basic Rider Course | \$175 | Saturday and Sunday | 8:00 AM - 6:00 PM | Building E**

The motorcycle safety training course includes how to balance and coordinate, shift and stop, emergency braking, and more. Motorcycles are provided. Motorcycle Safety classes are offered as self-supporting. A refund is given only if the class is canceled. **Prerequisite - MSF eCourse Certification (Virtual)**

68726 8/10 - 8/11

Printable registration forms are available at <https://nashcc.edu/admissions/continuing-education> (Important Documents tab). For more information, email [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

### **OBD II Emissions Certification | \$76.25 | Monday and Tuesday | 6:00 PM – 10:00 PM | CITI High School (Rocky Mount Middle), NCC Automotive Building, Room 304 | 999 Hammond Street**

Learn the laws that govern OBD I/M Inspection. This course will prepare auto technicians & service personnel as OBD (On–Board Diagnostic) I/M Inspectors for motor vehicles. Textbook available in the Campus Store.

67094 5/20 - 5/21  
67095 6/17 - 6/18  
67098 7/22 - 7/23

**Vehicle Safety Inspection | \$76.25 | Monday and Tuesday | 6:00 PM – 10:00 PM | CITI High School (Rocky Mount Middle), NCC Automotive Building, Room 304 | 999 Hammond Street**

Gain knowledge of safety inspection rules, regulations, and methods. The North Carolina Division of Motor Vehicles (DMV) requires this class for all persons involved in a vehicle safety inspection. Textbook available in the Campus Store.

67099 6/10 - 6/11  
67100 7/15 - 7/16  
67101 8/12 - 8/13

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**COLLEGE & CAREER READINESS (CCR)**  
**(Formerly known as GED™)**

Individuals interested in obtaining an Adult High School Diploma (AHSD) or High School Equivalency (HSE) should contact 252-451- 8488, 252-451-8246, or visit [www.nashcc.edu/ccr](http://www.nashcc.edu/ccr) for more information.

College and Career Readiness classes are offered on-campus and off-campus at No Fee to individuals age 16 and older. Minors (ages 16 - 17) must first complete a minor packet and interview prior to registering for orientation.

**The CCR Registration Process**

1. Fill out the program registration form at [www.nashcc.edu/ccr](http://www.nashcc.edu/ccr).
2. TABE Enrollment Testing is offered on a first-come/first-serve basis. TABE Testing takes approximately 3 - 4 hours. Placement Testing will be held in the Continuing Education Building, Room 8120. Please bring a photo ID.

Monday	8:30 am - 5:00 pm (arrive by 2:00 pm)
Tuesday	8:30 am - 5:00 pm (arrive by 2:00 pm)
Wednesday	8:30 am - 8:30 pm (arrive by 6:00 pm)
Thursday	8:30 am - 5:00 pm (arrive by 2:00 pm)
Friday	8:30 am - 12:00 pm (arrive by 9:30 am)

3. Complete mandatory Ready, Set, Go Orientation
4. Log Into your Nash Community College student email account and send a test message to [CCR@nashcc.edu](mailto:CCR@nashcc.edu).

5. Your schedule will be emailed to your Nash Community College student email after you have completed TABE testing and orientation.

**On-Campus Classes**

The CCR Department is offering many classes in a hybrid format. Students will complete work assigned by teachers online, and can also attend face-to-face classes.

**Class Placement**

Class placement will depend on how high your scores are on the TABE Test.

Students that test in the high range will be eligible for CCR Boot Camp, which is a five-week multi-subject course that integrates the Social Studies, Reading, Writing, Science, and Math skills necessary to pass the HSE examinations. Students will attend classes daily, take practice tests in the Learning Lab as the week progresses, and then take the official HSE examinations each week. Because of the fast-paced nature of this course, perfect attendance, and adequate placement test scores are required. In-person.

**ONLINE**

CCR will be offering online programming and classes including self-paced assignments, and recorded instruction.

- Students are required to pre and post-test on campus.
- Students must have reliable internet access.
- Students must be able to check email.
- Students must be available by phone; space is limited, and consistent attendance online is required.

**Nash Community College offers the following High School Equivalency Tests:**

**HiSET®**

The HiSET® is computer or paper based. This test consists of Reading, Writing, Science, Social Studies, and Mathematics. Paper based and computer-based testing will cost 15.00/section for a total of 75.00.

**ENGLISH AS A SECOND LANGUAGE**

For new students, orientation will be offered on Wednesday evenings. Please bring identification if you have it.

Orientation will start at 5 PM in the Continuing Education Building, Room 8120, located on the first floor. Students will be served on a first-come, first-serve basis. These classes are offered to individuals who want to improve their verbal, reading, and written English skills. Classes are



offered on beginner, intermediate and advanced levels.  
ESL classes are offered at no cost to students.

El registro y orientación para nuevos estudiantes se ofrecerá a las 5 PM de la tarde en los Miércoles en el primer piso del nuevo edificio de Educación Continua, en Nash Community College en el salón 8120. En la sección de Orientación se atenderán a las primeras personas que lleguen. Estas clases de Segundo idioma son ideales para todas aquellas personas que desean aprender o mejorar sus habilidades de comunicación tanto verbal, como escrita en inglés. Estas clases se ofrecen de forma gratuita en diferentes niveles: Básico, Intermedio Multinivel, Avanzado y de Transición

Para más información de las clases de ESL.  
[www.nashcc.edu/ccr](http://www.nashcc.edu/ccr), 252-451-8215.

ESL Intermediate/ Clases De Inglés Intermedio  
Monday & Wednesday | 6 PM - 8:30 PM  
Nash Community College

ESL Morning  
Monday - Thursday | 8 AM - 1 PM  
Nash Community College

ESL Night  
Monday/Wednesday | 6:00 PM - 8:30 PM  
Nash Community College

Burlington English  
CCR is now offering Burlington English online. Practice from home or on campus.  
CCR se ofrecerá la programa Burlington English para practicar inglés en computadora o celular.

### **ABE Reading/Writing**

M-Th | 9 AM - 1 PM  
Nash community College

This course is a fully integrated approach to teaching reading, composition, and grammar. Emphasis is placed on reading comprehension, vocabulary development, critical analysis, reading rate, and the composition of clear, organized, grammatically correct assignments.

### **ABE Math**

M-Th | 9 AM - 1 PM  
Nash Community College

These courses will develop skills in whole numbers, order of operations, decimals, proportions, percentages, and integers. Upon completion, students will have gained a deeper understanding of the intermediate math fundamentals.

### **HSE Math**

This course will develop skills in algebraic problem solving including expressions, polynomials, quadratic equations, linear equalities, and functions using workbooks and Khanacademy.org. Upon completion, students will have gained a deeper understanding of working with signed numbers, performing operations with rational and irrational numbers, combining like terms in algebraic expressions, writing and solving algebraic expressions and equations, solving word problems through the use of algebraic reasoning, and solving geometric problems. Students who complete this course should be prepared to take the Math HSE examination.

### **HSE Reading/Writing**

This course is a fully integrated approach to teaching reading, composition, and grammar. Emphasis is placed on reading comprehension, vocabulary development, critical analysis, reading rate, and the composition of clear, organized, grammatically correct assignments. This course will develop and refine grammar skills and, in the process, prepare students for the essay portion of the online assessment for the High School Equivalency Exam.

College And Career Readiness Honors Boot Camp  
Boot Camp is a five-week multi-subject course that integrates the Social Studies, Reading, Writing, Science, and Math skills necessary to pass the HSE examinations. Students will attend classes daily, take practice tests in the Learning Lab as the week progresses, and then take the official HSE examinations each Thursday night or Friday morning. Because of the fast-paced nature of this course, perfect attendance, and adequate placement test scores are required.

### **HSE in the Community:**

Thursday | 6:00 PM - 8:30 PM  
Spaulding Family Resource Center

Monday/Tuesday 5:00 PM-7:30 PM  
Braswell Memorial Library

HSE in Spanish  
Wednesday/Thursday 6:00 PM-7:30 PM

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## **COMPUTER TRAINING CLASSES**

### **ED2GO Online Computer Classes**

To view Ed2go course information, software requirements and to register, visit [www.ed2go.com/nashcc](http://www.ed2go.com/nashcc). Email questions to [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

**A+ Certification Prep: Hardware (Basic) | \$75 | Online**

Learn about hardware common to nearly every personal computer, including microprocessors, RAM, power supplies, motherboards, UEFI/BIOS, the system setup utility, the expansion bus, and input/output devices.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Creating Mobile Apps with HTML5 | \$75 | Online**

Learn to use HTML5, CSS3, JavaScript, jQuery, and web APIs to create cross-platform mobile apps and mashups.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Designing Effective Websites | \$75 | Online**

Learn powerful graphic design techniques and build websites that are both attractive and wickedly effective.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **How to Get Started in Game Development | \$75 | Online**

Take steps toward a new career in game development by building a foundation to design games in a wide variety of genres for different audiences and platforms.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Introduction to Visual Basic | \$75 | Online**

Learn how to write Windows applications and programs using the Visual Basic programming language and the Visual Basic development environment. This course will provide the building blocks of programming in Visual Basic, including using variables to store data.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

The course provides helpful study tools including games and practice questions to aid with learning. All of the content is geared toward helping you pass the SY0-501 exam.

### **QuickBooks: Online | \$75 | Online**

Gain hands-on experience as you master the tools you need to set up a chart of accounts; reconcile your checking account; create and print invoices, receipts, and statements; track your payables, inventory, and receivables; create estimates, and generate reports.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Wireless Networking | \$75 | Online**

Industry experts show you how wireless networking works, as well as how to plan, deploy and connect to wireless networks.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Write Effective Web Content**

Learn how to write web content and produce multimedia elements to make your website or blog a must-visit site on the Internet.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

## **FOREIGN LANGUAGE**

To view course information, software requirements and to register, visit [www.ed2go.com/nashcc](http://www.ed2go.com/nashcc). Email questions to [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

### **Spanish for the Medical Professional I | \$75 | Online**

Prepare for any situation by bridging the communication gap between you, your patients, and worried family members. This course provides knowledge of basic medical phrases to help you better communicate with the Spanish-speaking community

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Speed Spanish I | \$75 | Online**

Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Speed Spanish II | \$75 | Online**

This course is a follow-up to our popular Speed Spanish course. Several new recipes help you continue building fluency.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Speed Spanish III | \$75 | Online**

Master the ability to speak, understand, and read Spanish by taking this final installment in Speed Spanish. This course will help you learn the final six recipes that will serve as templates for creating any Spanish sentence.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

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## **FIRE SERVICES**

### **Fire and Rescue Training (ongoing)**

Please visit [www.nashcc.edu/fire](http://www.nashcc.edu/fire) to view the monthly calendar of fire and rescue training. You may also visit us on Facebook at [www.facebook.com/nccfireandems](http://www.facebook.com/nccfireandems).

### **FIREFIGHTER TRAINING ACADEMY**

The NCC Firefighter Training Academy's mission is to instill discipline, character, professionalism, teamwork, integrity, credibility, knowledge, skills, and the physical/mental ability to perform the job of a professional

firefighter in a safe and effective manner. This 18-week academy is well known throughout the state for producing well-trained and employable graduates.

**Our next academy is scheduled to begin on August 5, 2024.**

**Prerequisites:**

- High School Diploma or HSE
- Medical Screening

**Total Cost:** If you are a member of a volunteer fire or rescue department, the cost is approximately \$600. If unaffiliated with one of these organizations, the cost is approximately \$1200. Scholarship opportunities may be available for qualified applicants in need.

Application packages must be turned in 45 days prior to the start of each academy. Do Not Delay. If an academy fills up, registration could end early.

For more information, visit [www.nashcc.edu/fire](http://www.nashcc.edu/fire) or contact [japarks297@nashcc.edu](mailto:japarks297@nashcc.edu), at 252-451-8480.

## **HEALTH SERVICES**

**Basic Life Support (BLS) Healthcare Provider CPR \$40 | Saturday | 8:00 AM - 1:00 PM | Continuing Education Building, Room 8246**

This one-day course teaches American Heart Association Basic Life Support (BLS) for healthcare provider standards. Adult, child, and infant CPR/AED will be taught.

67013 5/18  
68287 6/8  
68288 7/20  
68289 8/10

Textbook is required and may be purchased Monday - Friday in the Campus Store. CPR course completion cards will be issued to participants within two weeks of the class ending via email. Cards are not issued the same day and a valid email address will be required.

For more information email Larry Carpenter, [Incarpenter329@nashcc.edu](mailto:Incarpenter329@nashcc.edu) or call 252-451-8412.

**EMT Academy I \$202.25 | Blended | Monday-Friday | 8:00 - 5:00 | Continuing Education Building, Room 8246**

The EMT Academy is an 8-week program meeting Monday through Friday. The course includes a physical training portion. Additional requirements for enrollment.

68283 6/17 - 8/9

**EMT Initial | \$202.25 | Blended | Monday & Wednesday, Sat/Sun - Once a month**

**Continuing Education Building, Room 8105**

Reading placement test (minimum 11th-grade level) is required. A copy of high school diploma/HSE is requested. Access to a computer and internet is required. A valid driver's license is required prior to the EVD portion of the class. Students will complete EMS ride time outside of regular class hours.

68286 7/22 - 12/16 MW 6 PM - 10 PM  
Once a month Sa/Su 9 AM - 6 PM

**EMT ConEd | \$75 | Online**

67015 5/1 - 5/31 NCCR Topics  
68290 8/1 - 8/31 NCCR Topics

Each 24-hour course session is taught in accordance with NC OEMS prescribed content necessary for EMT Continuing Education hours.

**PARAMEDIC CONED. | \$75 | Online**

67020 5/1 - 5/20 Medical  
68291 6/1 - 6/20 Pediatric  
68292 7/2 - 7/21 Cardiology  
68293 8/1 - 8/20 Operations

Each 8-hour course session is taught in accordance with NC OEMS prescribed content necessary for Paramedic Continuing Education hours.

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**NURSE AIDE/NURSING ASSISTANT (CNA)**

**REGISTRATION INFORMATION:**

Upon successful completion, students are eligible to apply for the Credentia NNAAP Testing, fee is \$140.00.

**Registration Information:**

1. Placement Tests Required: TABE Reading & Math placement tests are required. Placement tests are waived for students who have any of the following:
  - Completed and passed English 111 and Math DMA 070/050 within the past 2 years (grade transcript required),
  - Have a Silver or Gold CRC Career Readiness Certification within the past 2 years (copy of certificate required),
  - Have a 2-year or 4-year degree within the past 5 years (transcript required).
2. "Checklist Of Requirements" will be completed by a member of the continuing education staff. Students may view the checklist at:

<https://nashcc.edu/academics/continuing-education-programs/nurse-aide/> or email [sswinstead734@nashcc.edu](mailto:sswinstead734@nashcc.edu).

3. Registration is open until the class fills up. Classes are limited to 10 slots.
4. CPR is required to register for the course.
5. Clinical sites require Covid 19 vaccine to attend.

**Nurse Aide Level I - Fast Track- Blended | \$186.25  
Monday - Thursday | 8 AM - 2:30 PM | Bldg D,  
Room 4129 and Bldg B, Room 2102**

Hybrid indicates the lecture (theory) portion of the class is Online. Skills practice meet face-to-face in the lab and clinical training will be on campus or at a designated health care facility. Upon successful completion of this course, students are eligible to apply for the National Nurse Aide Assessment Program (NNAAP or NACES) examination. The credential test fee is \$140.00.

68436	6/3 – 6/13	Online
	6/17 – 6/27	Room 4129
	7/9 - 7/22 Clinical	8 AM - 1 PM

**Nurse Aide Level I Refresher | \$131.25 | Monday -  
Thursday | 5:30 - 9:30 PM | Building D, Room 4129**

This course is designed to provide a review of the Nurse Aide I core content to prepare individuals who have been or are currently listed on a Nurse Aide I Registry, have successfully completed a state-approved training program, hold a state recognized health care credential from any state as or military personnel who have had medical/corpsman training to sit for the Nurse Aide I State Exam. The course is a minimum of forty (48) hours and must include the following Nurse Aide I curriculum content: Basic Nursing Skills, Personal Care Skills, Recognition of Mental Health and Social Service Needs, Care of Cognitively Impaired Residents, Basic Restorative Services and Resident Rights. Lab activities are required but clinical rotations are optional. Nurse Aide I Refresher programs must be approved by the Division of Health Service Regulations (DHSR)

68483	4/29 - 5/9	5:30 PM - 9:30 PM
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Registration for all **Nurse Aide** courses must be completed in the Continuing Education Building, Room 8232. Courses remain open until filled.

For more information visit [www.nashcc.edu/nurseaide](http://www.nashcc.edu/nurseaide), email [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8378, 252-451-8216.

**Nurse Aide Level II - Traditional | \$186.25 | Monday,  
Tuesday, Wednesday | Building D, Room 4121, and  
Building B, Room 2102**

Nurse Aide II Blended is an accelerated course that allows students to complete the Nurse Aide II course with fewer hours on campus than the traditional course. Blended indicates the lecture (theory) portion of the class is Online. Skills practice (lab) and clinical training will be on campus or at a designated health care facility. The course prepares graduates to perform more complex skills for patients or residents regardless of the setting. Skills competency evaluation is ongoing throughout the course.

68446	4/29 - 8/6	6 PM - 10 PM
		Clinical 6 PM - 10 PM

**Nurse Aide Level II - Blended | \$186.25 |  
Saturday/Sunday | Building D, Room 4121, and  
Building B, Room 2102**

Nurse Aide II Blended is an accelerated course that allows students to complete the Nurse Aide II course with fewer hours on campus than the traditional course. Blended indicates the lecture (theory) portion of the class is Online. Skills practice (lab) and clinical training will be on campus or at a designated health care facility. The course prepares graduates to perform more complex skills for patients or residents regardless of the setting. Skills competency evaluation is ongoing throughout the course.

68476	5/4 - 7/20	8 AM - 1 PM
		Clinical 8 AM - 4:30 PM

**ED2GO Online Classes (Health Services)**

To register and view Ed2go course information, software requirements visit [www.ed2go.com/nashcc](http://www.ed2go.com/nashcc). Email questions to [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

**Explore a Career as a Clinical Medical Assistant  
\$75 | Online**

Learn the different types of medical records and how to enhance the overall patient experience. Get an introduction to charting patient complaints, creating progress notes, and collecting medical history.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**Explore a Career: Administrative Medical Assistant\*  
\$75 | Online**

Learn about the in-demand career of medical information management. Explore the job of an Administrative Medical Assistant (AMA) in a doctor's office from appointment scheduling and chart creation to medical billing and coding.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**Explore A Career: Medical Coding\* | \$75 | Online**  
Use the Current Procedural Terminology (CPT) manual and the ICD-10-CM to find medical codes for any disease, condition, treatment, or surgical procedure. Textbook required.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**Explore a Career in Medical Transcription\* \$75 | Online**  
Learn how to transcribe the most common medical reports used in both inpatient and outpatient settings. Prepare to work in the medical field (doctor's offices, clinics, and hospitals).

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**HUMAN RESOURCES DEVELOPMENT (HRD)**

HRD classes are at no cost for adults who are unemployed, underemployed, and seeking employment. Pre-Registration is required by calling the class location at least two business days prior to the start date of class.

**Digital Literacy: NorthStar Certification Lab** Build skills in key areas and demonstrate your knowledge by earning certificates and badges with NorthStar Digital Literacy. Learn how to use the computer and internet in the workplace.

**Monday - Thursday | Braswell Memorial Library**  
To sign up for class, contact Braswell Memorial Library, phone number is 252-442-1951.

68388 7/8 – 8/22 9 AM – 12 PM  
68395 7/8 – 8/22 1 PM – 4 PM

**Tuesday & Thursday | First Baptist Church Middlesex**  
To sign up for class, contact First Baptist Church Middlesex at 252-235-4741.

68907 5/21 – 8/20 6 PM – 8:30 PM

**Tuesday & Wednesday | Spaulding Family Resource Center**  
To sign up for class contact Spaulding Family Resource Center, phone number 252-303-0541.

68385 5/21 – 8/8 9 AM – 12 PM  
68914 5/21 – 8/8 3:30PM – 7 PM

**Digital Literacy: NorthStar Certification Lab| Saturday | 9 AM - 12 PM | Continuing Education Building, Room 8244**  
Build skills in key areas and demonstrate your knowledge by earning certificates and badges with NorthStar Digital Literacy. Learn how to use the computer and internet in the workplace.

Desarrolle habilidades en áreas clave y demuestre sus conocimientos obteniendo certificados e insignias con NorthStar Digital Literacy. Aprenda a usar la computadora e internet en el lugar del trabajo.

To sign up for class, contact Andrea Giddens at 252-451-8334.

68661 3/9 - 5/11

**Digital Literacy: NorthStar Certification Lab| Saturday | 9 AM - 12 PM | Continuing Education Building, Room 8244**  
Build skills in key areas and demonstrate your knowledge by earning certificates and badges with NorthStar Digital Literacy. Learn how to use the computer and internet in the workplace.

Desarrolle habilidades en áreas clave y demuestre sus conocimientos obteniendo certificados e insignias con NorthStar Digital Literacy. Aprenda a usar la computadora e internet en el lugar del trabajo.

To sign up for class, contact Andrea Giddens at 252-451-8334.

68662 5/18 - 8/10

**Digital Literacy: NorthStar Certification Lab| Saturday | 9 AM - 12 PM | Continuing Education Building, Room 8244**  
Build skills in key areas and demonstrate your knowledge by earning certificates and badges with NorthStar Digital Literacy. Learn how to use the computer and internet in the workplace.

Desarrolle habilidades en áreas clave y demuestre sus conocimientos obteniendo certificados e insignias con NorthStar Digital Literacy. Aprenda a usar la computadora e internet en el lugar del trabajo.

To sign up for class, contact Andrea Giddens at 252-451-8334.

68661 3/9 - 5/11

**Document Prep for the World of Work**  
Develop skills needed to create documents such as resumes, cover letters, address labels, memos, form letters, agenda, brochures, business cards, and thank you cards.

**Tuesday - Thursday | Nash County Senior Center**  
To sign up for class contact Nash County Senior Center, phone number is 252-459-7681.

68374 5/21 – 6/30 9 PM - 12 PM  
68400 7/9 – 8/8 1 PM – 4 PM

### Human Services Exploration: DSS Caseworker

Designed by the Division of Social Services (DSS), this course provides employability skills training and career exploration for the role of Income Maintenance Caseworker in DSS agencies. Topics will include basic computer skills & keyboarding, workplace success skills, customer service skills, DSS and NC FAST terminology, and navigation skills in the NCFast software system. This course is linked to Income Maintenance Caseworker - NC FAST and must utilize the state-approved curriculum. To register for Human Service Exploration go to <https://nccforms.nashcc.edu/home/StartAnonymousWorkfl ow?activityId=229> to fill out the online registration. Students will have to take and pass the Career Readiness Certification before completing the course. The cost of the CRC is \$50.00.

#### Monday & Wednesday | 6 PM - 9 PM | Continuing Education Building, Room 8244

68678 6/3-7/31

#### Tuesdays & Online | 6:30 PM - 8:00 PM

Class meets Face-to-Face on Tuesday nights. All online assignments must be completed on Sundays by 11:59 PM.

68678 7/9 - 9/1

#### I Am College: Summer Soar Program | Monday – Thursday | 9 AM – 12 PM | Room TBA

Interested in identifying your SMART goals, connecting with industry partners, or transferring to a senior institution? This is the program for you! This program will cover transferable skills such as time management, test-taking strategies, study skills, communication, teamwork, professionalism, and so much more. Participants must plan or have been enrolled in Nash Community College for the Fall 2024 semester. If interested, use the QR code to submit your information.

Deadline to Submit Form: June 23.



68671 7/15 -8/1 9 AM - 12 PM

For additional information contact, Renee Martinez, phone number 252-451-8373 or email [crmartinez699@nashcc.edu](mailto:crmartinez699@nashcc.edu).

#### I Am College: Programa de Verano Soar | Lunes – Jueves | 9 a.m. – 12 p.m. | Habitación por confirmar

¿Está interesado en identificar sus objetivos SMART, conectarse con socios de la industria o

transferirse a una institución sénior? ¡Este es el programa para ti! Este programa cubrirá habilidades transferibles como la gestión del tiempo, las estrategias para tomar exámenes, las habilidades de estudio, la comunicación, el trabajo en equipo, el profesionalismo y mucho más. Los participantes deben planificar o haber sido inscritos en Nash Community College para el semestre de otoño de 2024. Si

68677 7/15 -8/1

For additional information contact Renee Martinez, 252-451-8373 or email [crmartinez699@nashcc.edu](mailto:crmartinez699@nashcc.edu)

#### Internet and Email for the World Of Work

Gain the skills needed for researching jobs, government, and educational information. Course content includes the benefits and risks of the internet; navigating and using the information found for work related documents; creating and using email accounts and electronic communication such as blogs, instant messaging, video web conferencing, and social media.

#### Tuesday - Thursday | Nash County Senior Center

To sign up for class contact Nash County Senior Center, phone number is 252-459-7681.

65046 5/21 - 6/20 1 PM – 4 PM

#### Pathway to Cosmetology | Monday – Thursday | 9 AM – 1 PM | Continuing Education Building, Room 8162

This course will introduce basic cosmetology concepts. Topics will include safety, first aid, sanitation, public relations, customer service, ethics for successful salon practices and the importance of continuing education pathways to become a specialist in specific areas of the cosmetic art industry.

68889 5/20 – 6/19  
7/8 – 8/7

68890

#### Social Media for the Job Search

Gain knowledge in social media technologies. Learn the many different forms of social media, such as Facebook, Linked In, and Instagram. Learn how to use Zoom, Facebook Chat, and other forms of video conferencing tools. Understand what it takes to create a positive social presence and the impact social media has on today's workforce.

**Tuesday - Thursday | Nash County Senior Center**  
To sign up for class contact Nash County Senior Center,

phone number is 252-459-7681.

68397 7/9 – 8/8 9 AM - 12 PM

## **LAW ENFORCEMENT TRAINING**

### **In-Service Law Enforcement Training**

Contact Director Jim Thomas at [jthomas348@nashcc.edu](mailto:jthomas348@nashcc.edu) or 252-451-8450 or Lead Coordinator Wayne Lamm at [wdlamm231@nashcc.edu](mailto:wdlamm231@nashcc.edu) or 252-451-8272 for more information.

### **Basic Law Enforcement Training DAY Academy begins on August 12, 2024.**

Individuals interested in applying for the Day BLEET Academy are advised to schedule an interview to complete all required paperwork and testing. Printed packets are available for pick up in the Continuing Education Building, Room 8220.

Deadline for all paperwork is August 2, 2024.

### **Day BLEET Academy schedule (There are some night time hours - schedule will be given to cadets during orientation)**

**Monday - Friday | 7 AM - 5 PM**

Please contact Director Tim Mehus at **252-451-8489** or [tmehus599@nashcc.edu](mailto:tmehus599@nashcc.edu) for a registration packet and to schedule an interview.

## **PERSONAL ENRICHMENT CLASSES**

For registration and course information visit <https://nashcc.edu/admissions/continuing-education>. Printable forms (Important Documents Tab) and Online registration (Search Courses Tab). For more information, contact [coned@nashcc.edu](mailto:coned@nashcc.edu) or 252-451-8216.

### **COOKING**

What to Expect: Great cooking isn't about recipes—it's about techniques. In our classes you'll work together with other students in a fun, hands-on environment led by our chef instructor.

- Classes are generally 3 hours, with instruction and a presentation.
- Hands-on classes are limited, class registration closes 48 hours before class starts.
- You will be standing on your feet, cooking and working for most of the class. Please wear comfortable, closed-toe shoes and have long hair tied back.
- You will enjoy a generous taste of every dish
- Please be aware that classes take place in a culinary lab, where many allergens are used, as well as

recipes that may use common allergens.

### **Make Your Own Dressings | \$76.25 | Thursday | 6:PM - 9 PM | Business & Industry Building, Room 1163**

This class will allow you to understand the emulsion concept and techniques involved in the creation of dressings. You will learn how to use diverse emulsifiers in the creation of mayonnaise-based dressings, creamy dressings, and vinaigrettes. The class will prepare items such as Pecan, Kale and Apple Salad with Blue Cheese Dressing, Asian Chicken Salad, Pasta Salad with Roasted Shallot Vinaigrette and Steak Cobb Salad with Avocado-lime Vinaigrette. Learn to create wonderful salad combinations that everyone will enjoy!

68664 5/30

### **Risotto an Italian Classic | \$76.25 | Wednesday | 6 PM - 9 PM | Business & Industry Building, Room 1163**

Come and join Chef Frank for an introduction to the world of Risottos. Varying regionally in Italy, these perennial comfort foods change noticeably with both the seasons and the different regions of Italy. Risotto, usually served as a first course, also makes a great meal when paired with a simple green salad. You and your fellow students will learn to make: Risotto alla Zuccha-Pumpkin Risotto, to Risi e Bisi--with Pea Pods and Pancetta, Risotto all Pilota-with Sausage, Risotto alla Milanese- with Saffron, and Risotto al Paniscia- with red wine and Beans.

68663 5/22

### **Summer Shrimp | \$76.25 | Wednesday| 6 PM - 9 PM | Business & Industry Building, Room 1163**

There is so much more to shrimp than simply frying them. Learn special Southern recipes. Whether it is learning to boil shrimp for your upcoming summer seafood boil or serving elegant shrimp at your next dinner party, you will be an expert (and have a full belly) by the end of class. Some of the recipes may include: Louisiana style BBQ Shrimp, pickled Shrimp, Shrimp Boil, Shrimp and Grits, Shrimp Creole, Shrimp in Remoulade Sauce and Shrimp and Crab Cakes.

68665 8/7

### **CRAFTS**

#### **Knitting/ Crocheting | \$75 | Monday | 1 PM - 4 PM | Continuing Education Building, Room 8160**

Students of all levels will knit or crochet, read patterns, and become familiar with various types of yarns, needles, and hooks as they gain experience and enjoy creating personal projects, or those offered by the Instructor. Supplies not included.

**Stained Glass | \$75 | Thursday | 6:30 PM - 9 PM****Continuing Education Building, Room 8265**

This course provides instruction in the basic areas of designing a pattern, glass selection, cutting, breaking, grinding, copper foiling, leading, and soldering. History, appreciation, evaluation, aesthetics and general concepts from stained glass disciplines will also be introduced. Returning students will work on pieces of their own design to extend and refine the techniques learned in prior classes.

**Tools and Supplies:**

Tools are available for classroom use. Glass, copper foil, came and solder will need to be purchased as class progresses. Instructor will provide information on what is needed and where to find it.

67727 5/16 - 8/8

**FITNESS (Ed2GO Online Classes)**

To view Ed2go course information, software requirements and to register, visit [www.ed2go.com/nashcc](http://www.ed2go.com/nashcc). Email questions to [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

**Lose Weight & Keep it Off | \$75 | Online**

Discover how to establish a healthy approach to weight loss and weight management. By the end of this course, you'll know how to set effective goals for eating, exercise, and many other elements that affect your weight, and be on your way to losing weight and keeping it off for good.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**Luscious Low-Fat | Lightning Quick Meals | \$75 | Online**

Learn to create delicious and nutritious meals by reducing fat without sacrificing flavor. This course provides tips on menu planning and quicker cooking, and it allows you to try out over 50 exciting lower-fat recipes.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**Meditation | \$75 | Online**

Learn how to intentionally train your attention and concentration for effective meditation. In addition to meditation techniques, this course will also help you discover how meditation can be used to increase mindfulness, reduce stress, deal with pain and illness, and support overall health.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**Stress Management | \$75 | Online**

Understand strategies and therapies used to reduce and manage stress. This course will help you explore the physiological, social and psychological impacts of stress and provide you with methods to get stress under control.  
5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**PHOTOGRAPHY (ED2GO Online Classes)****Discover Digital Photography | \$75 |****Wednesday/Friday | Online**

This course is designed for novice photographers. Learn DSLRs to smartphone cameras and what different equipment is used for. Topics include display methods, sizing, print options, online storage, and how social media factors into digital photography. After completing the course, you will understand how the process of composing photos has changed with the evolving capabilities of digital photography.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**Mastering Your Digital SLR Camera | \$75 |****Wednesday/Friday | Online**

Take control of your digital SLR camera. Learn about the many features and controls of your DSLR and lenses you need for the kind of photography you enjoy. Learn about metering, exposure compensation, managing aperture, shutter speed, and ISO. By the end of the course, you will be a DSLR master and will be able to take the photos you've always dreamed of.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**Secrets of Better Photography | \$75 |****Wednesday/Friday | Online**

This hands-on course will teach you how to choose the right photographic equipment to compose images with style. You can take your camera out of auto mode after learning about lighting, motion, aperture, shutter speed, and ISO settings. Explore common photography topics, including portraiture, children's photography, pet photography, and digital editing.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

**Photoshop Elements for the Digital Photographer | \$75****Wednesday/Friday | Online**

Bring out the best in your photos! Learn how to use Adobe Photoshop Elements to do everything from quick fixes to detailed enhancements. Master techniques for editing images, fixing flaws, enhancing the final product, creating simple art projects, preparing images for online use, and organizing your images.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14



## **PROFESSIONAL TRAINING CLASSES**

### **Nail Technician \$186.25 | Monday, Tuesday, Wednesday, Thursday | Cosmetology Building, Room J114**

This 332-hr program prepares the manicurist student to sit for the NC Board of Cosmetic Arts exam. Coursework includes instruction and clinical practice in manicures, acrylic nails, and pedicures.

69569 8/19 - 2/6 5 PM - 9 PM

### **Natural Hair Care Specialist \$186.25 | Monday, Tuesday, Wednesday, Thursday | 5 PM – 9 PM Cosmetology Building, Room J117**

This course provides instruction and clinical practice in natural hair care. The course content includes sanitation, bacteriology, disinfection, first aid, shampooing, draping, anatomy, disorders of the hair and scalp, and client consultation. Students will learn the following natural hair care techniques: twisting, wrapping, extending, locking, blow-dry, and thermal iron. Natural hair care students must complete required hours in an approved program before applying to the State Board of Cosmetic Arts for examination.

69568 5/20 - 8/13

### **Notary Public Training | \$75**

This class is required for individuals seeking a North Carolina Commission for Notary Public. Gain knowledge in general powers and limitations as well as attestation, certification, proof of execution, and other related duties. Must be 18+ years old, have a high school/HSE diploma, an NC resident, US citizen and have a valid State or Federal picture ID, no felony conviction, no conviction of corruption, malpractice or impeachment.

### **Monday & Tuesday | 6 PM - 10:00 PM | Continuing Education Building, Room 8244**

67305 6/17 - 6/18

### **Friday | 8:30 AM - 5:30 PM | Continuing Education Building, Room 8242**

67308 7/12

### **Saturday | 8:30 AM - 5:30 PM | Continuing Education Building, Room 8242**

67302 5/18

67309 7/27

### **eNotary | Thursday | 6:00 PM - 10:00 PM | Continuing Education Building, Room 8242**

This 4-hour course prepares a current North Carolina Notary Public to take the examination to become qualified to notarize documents electronically. Must have NC Notary Public, have a valid State or Federal picture ID, and eNotary Manual on the day of class. The eNotary Manual is available at the NCC Bookstore.

67303 6/6

### **SERVSAFE® Food Service Sanitation and Safety | \$75 Class - Online / Proctor Exam - Bldg G, Room 1169**

This course introduces the basic principles of sanitation and safety relative to the hospitality industry. Topics include personal hygiene, sanitation and safety regulations, use and care of equipment, the principles of food-borne illness, and other related topics. Upon completion, students should be able to demonstrate an understanding of the content necessary for successful completion of a nationally recognized food/safety/sanitation exam. Required: Test scantron sheet (included with textbook), available in the Campus Store. Pre-register and prepay four (4) business days prior to the start date.

69344 6/3-6/23 Online 6/24 Proctor-Campus 1 pm-4 pm

69345 7/8-7/28 Online 7/29 Proctor-Campus 1 pm-4 pm

### **SERVSAFE® Recertification | \$75 | Monday | 9 AM - 12 PM | Continuing Education Building, Room 8261**

This is for recertification purposes only. Come review and test in one day. You must have previously passed and received your SERVSAFE® Certification before recertifying. Required: Test scantron sheet (included with textbook), available in the Campus Store. The answer sheets will be provided. Pre-register and prepay four (4) business days prior to the start date.

68666 6/3

### **Professional (ED2GO Online Classes)**

To register and view Ed2go course information, software requirements, visit [www.ed2go.com/nashcc](http://www.ed2go.com/nashcc). Email questions to [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

### **Accounting Fundamentals | \$75 | Online**

Learn the basics of double-entry bookkeeping and how to analyze and record financial transactions. In this hands-on course you will get experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes, and various common banking activities.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **A to Z Grant Writing | \$75 | Online**

Students will gain hands-on experience and knowledge they need to successfully begin the planning process for projects in need of grant funding. An approach to grant seeking begins with thinking about why the funding is needed and involving the grant applicant's stakeholders in the planning process.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Introduction to Interior Design | \$75 | Wednesday & Friday | Online**

Learn to transform plain living spaces into beautiful and functional rooms. This course will teach you how to design every aspect of a room while taking into account; the color theory, industry trends, special arrangements, floor plans, design ideas, and interior design basics.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **SMALL BUSINESS CENTER SEMINARS**

The Small Business Center offers confidential counseling at no charge. View the full schedule, register for seminars or request business counseling by visiting [www.nashcc.edu/sbc](http://www.nashcc.edu/sbc) (see links on the right side of the web page). For more information call 252-451-8344 or email [sjrobinson568@nashcc.edu](mailto:sjrobinson568@nashcc.edu).

### **Book Publishing 101 | Tuesday | 5:30 PM - 8:30 PM | Continuing Education Building, 8255**

Are you considering a career in the publishing industry? Publisher L. Diane Wolfe walks you through the steps of locating or creating a marketable product, business setup, production, printing, and distribution. Learn how to use the Internet as a resource and platform for your business and tap into the eBook revolution.

7/23

### **Book Publishing 102 | Tuesday | 5:30 PM - 8:30 PM | Continuing Education Building, 8255**

Are you new to the publishing industry? Looking to boost sales? Publisher L. Diane Wolfe walks you through the steps of identifying marketable products, budgeting, developing contacts, building an online presence, and generating publicity. Learn to identify potential reviewers and key social media without plunging a fortune into advertising.

7/30

### **Building Leaders Series: Effectively Connecting with the New Generation at Work and in the Community | Tuesday | 9:00 AM - 12:00 PM | Location TBD**

This workshop will speak to Identifying the different trends of generational workplace employees and strategies and techniques to bridge the generational gap for all employees. Explore the distinct motivations of the multifaceted generations in the workplace.

7/16

### **Building Leaders Series: Leading Difficult Teams & Tackling Hard Conversations | Tuesday | 9:00 AM - 12:00 PM | Continuing Education Building, 8255**

- Effectively leading a team through difficult situations.
- Tackling challenging conversations.
- Building trust as a leader.
- Analyze your leadership tactics.

5/21

### **Building Leaders Series: The "Perfect" Work Day | Tuesday | 9:00 AM - 12:00 PM | Continuing Education Building, 8248**

Learning how to create the work environment that you want for yourself and your team.

- Understanding how to build habits
- Lead by example
- Prioritize for a better day
- Prioritization worksheet

6/18

### **ChatGPT: An Introduction | Thursday | 5:30 PM - 7:00 PM | Continuing Education Building, 8244**

Why ChatGPT for your small business? Because AI is the new assistant! This course explores how to use ChatGPT for efficiency and scalability with real-life examples. Practical demonstrations guide participants to interact and use ChatGPT for their small businesses.

5/23

### **ChatGPT: Level Up | Thursday | 5:30 PM - 7:00 PM | Continuing Education Building, 8244**

This next level ChatGPT is for entrepreneurs and business owners who are ready to up their AI knowledge and start their business. Let's get you some time back by utilizing AI to help you perform some of your day to day tasks more efficiently.

5/30

### **Designing Marketing Materials with Ease | Tuesday | 5:30 PM - 7:30 PM | Online**

If you're ready to leverage the power of a flyer and take your marketing to the next level this workshop is for you. Whether you're promoting an event, advertising a product,

or spreading important information, a well-crafted flyer can grab attention and drive action. It's your chance to communicate your brand and show what makes you stand out in the marketplace.

6/18

### **Google Tools for Business | Thursday | 11:30 AM – 1:30 PM | Rocky Mount Chamber**

Did you know Google has free and low-cost products for work? These products can help you in marketing your business. In this lunch and learn event we will discuss using Google Tools for social media and email marketing for branding small businesses.

8/8

### **Harnessing the Facebook Algorithm | Wednesday | 12:00 PM - 1:00 PM | Online**

The average free reach on Facebook is dreadful. It's hopeless, right? Not if you know what you're doing! If you work with the algorithm and give it what it wants, it'll give you what you want: eyes on your content. Commercial photographer Bob Mackowski will teach you how you can get above average views.

6/5

### **Innovator Bootcamp | Thursdays | 5:30 PM - 7:30 PM | Station Square, Suite 136 (RM) 8-weeks**

We all know people who have been "Fixin' to start a business" for months, years, or even decades. Thinking alone never got a business started. This action oriented bootcamp is designed to get anyone off the sidelines and into the game of running a business for fun and profit. Learn what is needed to get your business open and make money, while taking immediate action to make your dream a reality.

7/10 - 8/28

### **Launch Rocky Mount | Wednesdays | 6 PM - 9 PM | Continuing Education Building, Room 8255**

The Launch Rocky Mount Program is designed to empower entrepreneurs at all stages, offering resources for starting up or refining business ideas. Led by an experienced mentor, it provides practical tools and strategies for navigating the challenges of entrepreneurship. Through interactive sessions, attendees gain clarity on business goals, develop actionable plans, and learn techniques for engaging their target audience. Whether a budding entrepreneur or established business owner. Launch Rocky Mount offers tailored support for success in today's competitive landscape.

3/6 – 5/1

### **Put Yourself in Your Marketing | Wednesday | 12 PM - 1 PM | Online**

Customers do business with people that they know, like and trust. Learn how to put yourself and your personality out there to get known, be liked, and earn trust. Commercial photographer and marketing expert Bob Mackowski has built his business around this concept and he teaches about writing styles, vulnerability, photo usage and more.

5/29

### **Relentless Negotiations: Proven Tactics | Tuesday | 5:30 PM - 7:30 PM | Continuing Education Bldg, 8255**

Negotiation strategies can be difficult situations to navigate. We've all heard of "win-win" but is that possible? Join multi-preneur Fred George as he speaks to some of his proven tactics on how to Win the "win-win" and bust some myths about it along the way.

7/16

### **Relentless Negotiations: What Not to Do | Tuesday | 5:30 PM - 7:30 PM | Continuing Education Bldg, 8255**

Join this engaging and insightful seminar, where seasoned expert Fred George will guide you through the essential skills and strategies needed to excel in any negotiation scenario. Whether your a new entrepreneur, experienced business professional or someone looking to enhance their negotiation skills; this seminar is designed to empower you with the tools and knowledge to navigate and succeed in the complex world of negotiations.

7/9

## **TEACHER EDUCATION CLASSES**

### **ED2GO Online Classes**

To register and view Ed2go course information, software requirements, visit [www.ed2go.com/nashcc](http://www.ed2go.com/nashcc). Email questions to [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

### **Homeschool With Success**

Discover how to homeschool your children in a way that ensures they get what they need both academically and socially. This course offers a lot of information and guidance to plot your homeschooling course for years to come.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Praxis Core Preparation**

#### **\$75 | Wednesday and Friday | Online**

This course will not only prepare you for the Praxis Core but do so in a fun and interesting way. After completing

this course, you will be ready to pass the Praxis Core Exam.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Teaching Adult Learners| \$75 | Online**

Learn powerful teaching techniques that will keep your adult learners excited and help them absorb your material effortlessly.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Teaching Preschool: A Year of Inspiring Lessons**

Learn how to develop creative and balanced preschool lesson plans for every month of the school year. This course will equip you with a solid lesson plan template, plus over 100 engaging and interchangeable activities for circle-discussion, art, literacy, motor skills, science, and music.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

### **Teaching High School Students**

Learn the latest teaching strategies and techniques for helping secondary students achieve their dreams. This course will teach you how to differentiate instruction, manage a classroom, develop assessment strategies, gain parental support, and teach social-emotional skills that will help your students succeed in school and in life.

5/15 - 7/15 | 6/12 - 8/12 | 7/17 - 9/16 | 8/14 - 10/14

## **TRADES/CONSTRUCTION**

For course information and to register online visit [www.nashcc.edu/admissions/continuing-education](http://www.nashcc.edu/admissions/continuing-education) (Search courses tab). For more information email [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

### **Electrical Contractor License Renewal | \$75 | Saturday | 8:00 AM - 5:00 PM | Continuing Education Building, Room 8255**

This course satisfies the 8-hours Continuing Education requirement for Licensed Electricians with any classification electrical license.

68738 5/18

## **WORKFORCE DEVELOPMENT**

### **Advanced Manufacturing Pre-Apprenticeship**

This is a 96-hour program requiring an industry-recognized Career Readiness Certification created to prepare students for a career in the manufacturing sector. Participants will be exposed to typical problems and challenges encountered in a modern manufacturing environment and

will gain first-hand experience in addressing them. To register, send an email to [shcredle604@nashcc.edu](mailto:shcredle604@nashcc.edu) or [rhigh592@nashcc.edu](mailto:rhigh592@nashcc.edu).

5/20 - 6/25 Day & Time - TBA

### **Clean Vehicle (EV) Pre-Apprenticeship**

This is a 96-hour program requiring an industry-recognized Career Readiness Certification created to prepare students for a career focused on creating sustainable, renewable sources of energy (e.g. electrical vehicles, charging stations, etc.). Participants will be exposed to the projected 9 million new jobs within this sector. To register, send an email to [shcredle604@nashcc.edu](mailto:shcredle604@nashcc.edu) or [rhigh592@nashcc.edu](mailto:rhigh592@nashcc.edu).

5/20 - 7/30 Day & Time - TBA

## Online Classes

For more information, go to [www.ed2go.com/nashcc](http://www.ed2go.com/nashcc) or email [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216.

Cost: \$75.00 or more depending on course - Start Dates: 5/15 -7/15 | 6/12 – 8/12 | 7/17 – 9/16 | 8/14 - 10/14 | 9/11 - 11/11

### ART AND DESIGN

Creating WordPress Websites  
Designing Effective Websites  
Discover Digital Photography  
Drawing for the Absolute Beginner  
How to Get Started in Game Development  
Digital Scrapbooking

### BUSINESS

A to Z Grant Writing  
Accounting Fundamentals  
Administrative Assistant Applications  
Building Teams That Work  
Distribution and Logistics Management  
Effective Business Writing  
Effective Selling  
Fundamentals of Supervision and Management  
Interpersonal Communication  
Introduction to Business Analysis  
Introduction to Nonprofit Management  
Introduction to Stock Options  
Keys to Effective Communication  
Keys to Successful Money Management  
Leadership  
Learn to Buy and Sell on eBay  
Six Sigma: Total Quality Applications  
Social Media Marketing  
Stocks, Bonds, and Investing: Oh, My!  
Supply Chain Management Fundamentals

### COMPUTER APPLICATION

Microsoft Access 2016  
Microsoft Word  
Microsoft Excel  
Microsoft PowerPoint  
Adobe Acrobat X  
Crystal Reports  
Microsoft Project

### COMPUTER PROGRAMMING

C# Programming  
C++ Programming  
Java Programming  
JavaScript  
Python 3 Programming  
SQL  
Visual Basic

### CONSTRUCTION AND TRADES

Manufacturing Applications  
Manufacturing Fundamentals

### HEALTH AND FITNESS

Explore a Career as a Clinical Medical Assistant  
Explore a Career as an Administrative Medical Assistant  
Explore a Career in Medical Coding  
Explore a Career in Medical Transcription  
Explore a Career in Medical Writing  
Medical Math  
Medical Terminology  
Certificate in Mindfulness

### HOSPITALITY

Secrets of the Caterer  
Start a Pet Sitting Business  
Wow, What a Great Event!

### INFORMATION TECHNOLOGY

Advanced PC Security  
Intermediate Networking  
Introduction to Networking  
Introduction to PC Security  
Understanding the Cloud  
Wireless Networking

### LANGUAGE

Beginning Conversational French  
Beginning Conversational Japanese  
Discover Sign Language  
Instant Italian

### LEGAL

Employment Law Fundamentals  
Explore a Career as a Paralegal  
Introduction to Criminal Law  
Real Estate Law  
Workers' Compensation

### MATH AND SCIENCE

Human Anatomy and Physiology  
Introduction to Algebra  
Introduction to Biology  
Introduction to Chemistry  
Introduction to Statistics  
Math Refresher

### TEACHER PROFESSIONAL DEVELOPMENT

Empowering Students with Disability  
Homeschool with Success  
Integrating Technology in the Classroom  
Survival Kit for New Teachers  
Teaching Adult Learners

### TEST PREP

CompTIA A+ Certification  
CompTIA Network+  
Certification Prep GMAT Preparation  
GRE Preparation  
Praxis Core  
Project Management Professional (PMP)

### WRITING

Advanced Fiction Writing  
Beginning Writer's Workshop  
Fundamentals of Technical Writing  
Grammar Refresher  
Mystery Writing  
Publish and Sell Your E-Books  
Research Methods for Writers the Craft of Magazine Writing  
Travel Writing

#### Register and Pay for Ed2go Classes

1. Search for the course at [www.ed2go.com/nashcc](http://www.ed2go.com/nashcc).
2. Select your online course.
3. Click "Add to Cart".
4. Click "Checkout", no payment information will be collected here.
5. Click "Checkout", no payment information will be collected here.
6. At the bottom of the page, click "Enter Classroom".

3. Click "Add to Cart" and complete steps to enter the class.
4. Click "Continue to Checkout".

7. Complete the Continuing Education Registration Form.
8. Pay and register at least 2 business days prior to the start date.

## **Continuing Education Information**

### **Registration Fee Scale**

\$ 70.00	1 - 24 class hours
\$125.00	25 - 50 class hours
\$180.00	51+ class hours
\$ 1.25	Class Insurance Fee applies to some Continuing Education classes
\$ 5.00	SECCE Fee applies to all classes

Registration fees vary according to total class hours and are set by the North Carolina General Assembly. Class fees are subject to change without notice. Registration fees, which are listed with each class description, do not include the cost of textbooks or supplies. Some classes are offered as self-supporting, meaning the registration fee is determined by total instructional and support costs. No fee-waivers or refunds apply to self-supporting classes.

No Fee for the classes listed below:

- Adult Basic Education / Adult High School Diploma
- High School Equivalency (HSE)
- English As A Second Language (ESL).

### **Registration and Attendance**

**Register & pay** at least 2 days prior to the start date of class. Students are required to be in attendance for the first class session. As a result of the wide variety of classes offered, the specific attendance requirement varies by class and will include 100/90/80% attendance of total class hours. Students may email [coned@nashcc.edu](mailto:coned@nashcc.edu) or call 252-451-8216 to confirm the attendance requirement for a Continuing Education class. If a class is canceled or postponed, students who have pre-registered will be contacted prior to the start time of the class.

### **Cancellation Of Classes**

Classes may be canceled if a minimum number of students do not pre-register. Pre-Registered students will be contacted and the registration fee will be refunded.

### **Refund & Withdrawal Policy**

**100% refund** - Student officially withdraws prior to first class. **75% refund** - Student officially withdraws prior to, or on, the 10% point.

**No Refund** applies after the 10% point of total class hours. **No Refund** applies to self-supporting classes.

### **Books and Supplies**

Most courses require a textbook and some supplies. The NCC Campus Store is open Monday - Thursday from 8:00am - 5:00 pm, Friday from 8:00 am - 1:00 pm. For more information, call **252-451-8402**.

### **Enrollment for Minors (Ages 16-17)**

The minimum age to attend a community college in North Carolina is sixteen (16) years old on the first class session.

### **Tar River Transit Authority**

#### **Public Bus Service to Nash Community College**

Daily and evening public transit bus service is available to Nash Community College during the week. For more information, visit <http://www.tarivertransit.org/> or [www.nashcc.edu/bus](http://www.nashcc.edu/bus)