

# BUSINESS ADMINISTRATION CERTIFICATE

C25120CP

Total Credit Hours: 12

**FOR MORE INFORMATION ABOUT CAREERS AND OPPORUTUNITIES IN THE FIELD CONTACT:**

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The Business Administration curriculum is designed to introduce students to the various aspects of the free enterprise system. Students will be provided with a fundamental knowledge of business functions, processes, and an understanding of business organizations in today's global economy. Course work includes business concepts such as accounting, business law, economics, management, and marketing.

**Career Opportunities:** Graduates are prepared for employment opportunities in government agencies, financial institutions, and large to small business or industry.

Course Code	Course Name	Semester Offered	Credit Hours
BUS 110	Introduction to Business	Fall, Spring, Summer	3
BUS 151	People Skills	Fall, Spring	3
BUS 137	Principles of Management	Fall, Spring	3
BUS 240	Business Ethics	Fall, Summer	3
	<b>Total Credit Hours</b>		<b>12</b>

**FOR MORE INFORMATION ABOUT CAREER AND COLLEGE PROMISE OPPORUTUNITIES PLEASE CONTACT:**

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