Nash Community College Policies

Academic Integrity:

Academic Integrity Nash Community College upholds the integrity of the academic process. Academic dishonesty undermines that integrity. Academic dishonesty includes cheating and plagiarism.

Cheating is an attempt to use unethical or dishonest means to perform work for a course. These may include, but are not limited to, copying the work of others, bringing unapproved sources of information during tests or other work ("cheat sheets," the use of information stored on electronic devices, the use of others' work on out of class assignments, etc.), and any other covert means to complete work without the approval of the instructor. Cheating encompasses both those giving and receiving aid.

Plagiarism is the undocumented use of information or the work of others presented as one's own. Nash Community College recognizes two types of plagiarism - accidental plagiarism and deliberate plagiarism.

Accidental plagiarism occurs when a student attempts to cite their sources, but does so improperly or incompletely. Nash Community College treats accidental plagiarism as poor work, and it will be graded as such.

Deliberate plagiarism occurs when a student copies the work of others or purposefully uses information from sources with no attempt to document it and presents it as their own. Nash Community College treats deliberate plagiarism as academic dishonesty.

Academic dishonesty is dealt with as follows:

- 1. For a first offense within a course, the student will receive a zero for the work in question. The student will be counseled by the instructor. An Academic Dishonesty Report form will be forwarded to the Associate Vice President for Curriculum and Chief Program Officer and maintained on file.
- 2. For a second offense within a course, the student will receive an F for the course. An Academic Dishonesty Report form will be forwarded to the Associate Vice President for Curriculum and Chief Program Officer and maintained on file.
- 3. Repeated offenses may lead to the recommendation of additional actions and penalties, including suspension or expulsion from the College in accordance with the Student Dismissal, Suspension, or Expulsion Authority procedure.

Internet Use:

Use of the Internet must be in support of education and research and consistent with educational objectives as outlined by the College. Faculty, students, staff and other authorized individuals shall be expected to exercise responsible, ethical behavior when using the Internet.

The use of the Internet is a privilege and can be revoked for violation of College Internet Policy or Guidelines. Inappropriate or illegal use of the Internet shall result in legal action up to dismissal, in accordance with all policies of the College.

Logging into campus resources or the use of college technology resources by students, visitors, and College employees signifies agreement to the guidelines below. All Internet users shall adhere to the following:

- 1. Transmission of any material in violation of any law, regulation, or Board policy is prohibited.
- 2. Use of the Internet for commercial or non-college related activities is prohibited.

- 3. Users shall not create, access, display, download, or transmit any text file, picture graphics, or sound clip or engage in any conference that includes material which is obscene, libelous, indecent, vulgar, profane, or lewd, or which advertises any product or service not permitted to minors by law.
- 4. Users shall not create, access, display, download, or transmit threatening, racist, sexist, obscene, offensive, annoying or harassing language and/or material, such as broadcasting unsolicited messages or sending unwanted mail.
- 5. Users shall not engage in activities to damage hardware, disrupt communications, waste system resources, or overload networks with excessive data.
- 6. Users shall be required to adhere to all copyright, trademark, and licensing agreements and laws including seeking permission when required. Existing College policies on copyright apply.

Nash Knows Netiquette:

At Nash Community College, we believe faculty and students should practice proper and polite communication on the internet, otherwise known as netiquette. Netiquette is essential in all online contexts including, but not limited to, online classrooms, email correspondence, and virtual platforms. For more information, please review the <u>Nash Knows Netiquette</u> guide.

Student Conduct Statement:

Students at Nash Community College are expected to conduct themselves as responsible adults in accordance with generally accepted standards of morality and decency at all times. The Conduct Code is printed in the NCC catalog and the NCC Student Calendar. A violation of any of the listed behaviors will warrant immediate disciplinary action and may result in suspension from the College.